



CIERC

Centro de Investigación y Estudios para
la Resolución de Controversias

*Editorial
Criteria*

Principia

**Editorial Criteria for Submitting Academic Articles for Principia
Journal of the Research and Studies Center for Dispute Resolution of Monteávila
University**

I. About the articles:

1. The papers submitted must be unpublished and comply with Principia's Code of Ethics.
2. The originals must be sent, within the call period, to the email address cierc@uma.edu.ve.
3. The manuscript must be accompanied by a brief summary in English and Spanish (if possible) of approximately 10 lines that summarize the content of the article. The summary should also include the keywords in English and Spanish (if possible).
4. A short summary of the author's resume should be included in a footnote.
5. The article must have: a summary; an introduction; a body and conclusions. (See appendixes "A" and "B")
6. It not allowed to highlight text in **bold**, *italics*, and/or underlined. Will only be allowed, when a verbatim quote from another text contains it.
7. Type and font size:
 - i. Typeface: Times New Roman both in the body of the text (title, paragraphs, tables and charts) and in the footnotes.
 - ii. Font size: 11 pt. in the body of the text (titles, paragraphs, tables and charts) and 9 pt in the footnotes.
8. The line spacing must be 1.5 in the body of the text (titles, paragraphs, tables and charts) and simple in titles with more than two lines, long citations - outside the paragraph - and in the footnotes.
9. Text alignment:
 - i. Chapter titles must be centered.
 - ii. The subtitles must be aligned to the left.
 - iii. Paragraphs, footnotes or at the end of the text must be justified (aligned both left and right). Except the first line of the paragraphs that will be indented 5 spaces (1.25 cm).

10. Text programs: The articles must be delivered in Microsoft Word for PC format (versions 2003, 2007, 2010 or 2013). The text file must have the extension .doc or .docx (.rtf and .pdf are not accepted for the text file).

II. About citations, footers and references:

1. References

- i. Citation type: CHICAGO style in footnotes. It must be maintained throughout the text.
- ii. CHICAGO style can be found at:
https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-1.html.
- iii. Quotes of less than 40 words must have the same format as the text (no difference) and must be between “quotation marks”.
- iv. Quotes of more than 40 words must go in a separate paragraph with continuous indentation of 5 spaces and with single line spacing. This type of quote does not use quotation marks.

2. Footnotes:

- v. In the footnotes use Times New Roman 9.

Appendix “A”

Front page of article template

TITLE OF THE ARTICLE

Author¹

Abstract

XX
XX
XX
XX
XX.

Keywords: XXX, XXX, XXX.

TITLE OF THE ARTICLE IN SPANISH

Resumen

XX
XX
XX
XX
XX.

Palabras Clave: XXX, XXX, XXX.

¹ Resume of the author (Times New Roman 9 pt.)

APPENDIX “B”

Template of Article Structure

INTRODUCTION

XX
XX
XX
XX.

(...)

I. TITLE OF CHAPTER

Subtitle of chapter(s)

XX
XX
XX
XX
XX.

“XX
XX.”²

XX
XX
XX
XX.

(...)

CONCLUSIONS

² References in footnotes.

