



# CIERC

Centro de Investigación y Estudios para  
la Resolución de Controversias

*Code of Ethics*

# Principia

## Code of Ethics Principia

The Journal *Principia* of the Research and Studies Centre for Dispute Resolution (“CIERC”) is edited and published in accordance with the best international editorial ethics practices and the Committee On Publication Ethics (“COPE”).

In this respect, the Directive and the Editorial Board of *Principia* reserves the right to reject documents that violate the principles and ethical conduct of the journal.

The ethics code of the journal is established hereunder:

### 1. Object

The purpose of this Code of Ethics (the “Code”) is to present the policies for the process of drafting, editing and publishing *Principia*, as well as the ethical principles that the subjects of the Code must comply with.

### 2. Subjects of Application

This Code is of mandatory application for all subjects that intervene and make the publication of *Principia* possible, including those involved in the process of reception, evaluation, review, editing, correction and publication of the articles to be published, and those who write, prepare or participate in the articles that are published.

### 3. Principles

3.1. Transparency. During the process for the publication of articles in *Principia*, from the invitations to participate in *Principia* to possible authors to the

publication of approved articles, we will seek to have clear, direct and concise guidelines to guarantee transparency and honesty in publications.

3.2. Quality content. *Principia* will seek to guarantee the quality of the content to be published, respecting the editorial guidelines and taking reasonable measures to avoid the publication of documents in which any misconduct has occurred, considering, but without limitation, plagiarism, manipulation of citations and falsification of data.

3.3. Distribution. It will be guaranteed to work towards the distribution of this content through the best possible means of publication and distribution.

3.4. Reasonable deadlines. At all times of the process, we will seek to plan delivery times so that the times for each phase are reasonable for the

implications of the work to be carried out.

- 3.5. Objectivity. No personal judgment about the authors being evaluated will be considered adequate or pertinent.
- 3.6. Confidentiality. Confidentiality between reviewers and authors will be maintained at all times.

#### 4. Duties of the Authors

- 4.1. Originality. The author guarantees that the article presented is an original work, thus assuming that he is solely responsible for the content of his article and that it has not been previously published.
- 4.2. Submission to review. The author understands that, when submitting his article, it will be submitted to a double-blind arbitration review by the Editorial Board and all the established processes.
- 4.3. Rights of reproduction and distribution of work. Upon acceptance of the article, the author assigns to *Principia* -free of charge- the rights of reproduction and distribution of their work, for its usage in the formats and places in which *Principia* is published.
- 4.4. Compliance with guidelines. The author agrees to comply with the rules and principles established in the Editorial Criteria and this Code.

- 4.5. Transparency. The author undertakes to disclose to the Editorial Board, any conflict of interest that influences the results, interpretation or publication of the article.

- 4.6. References. The author agrees to cite all sources of information used in his article, which should have been obtained in an ethical and legal manner, including his own quotes from his other works, articles, books and others. The author has the obligation to notify as soon as he discovers any error or inaccuracy in his work.

#### 5. Duties of the Editorial Board

- 5.1. Quality content. At all times of the process, the quality of the content and the editorial aspects will be guaranteed, taking all possible measures, before and after, in order to ensure the quality of the journal.

- 5.2. Contribution to the editorial decision. The Editorial Board is committed to conducting a critical, honest, constructive and unbiased review of both the scientific quality and the literary quality of the writing in the field of its knowledge and skills.

- 5.3. Respecting deadlines. The Editorial Board undertakes to evaluate the articles in the shortest time possible to respect deadlines.

- 5.4. Objectivity. The review will be carried out objectively. No personal judgment about the authors of the contributions is considered adequate. The members of the Editorial Board must submit an evaluation report of the articles according to the *Principia* protocols.
- 5.5. Review. The Editorial Board must also inform the Directive Board of any similarity between the manuscript and other published articles.
- 5.6. Confidentiality. The personal data of everyone involved in the processes is protected by the journal. Information or data will only be published, when the person so authorizes it.
- 5.7. Arbitration process. The journal has established the double-blind arbitration system for review by the Editorial Board. The reviewers will be selected under the principles of suitability, expertise and knowledge, according to the content of each manuscript.
- 6.3. Responding concerns via email. Queries and clarifications requested by authors, reviewers or anyone interested in *Principia* will be answered promptly.
- 6.4. Distribution. The published number will be distributed to databases of scientific journals, social networks and other media.
- 6.5. Publication process. The Directive Board will select, with critical appreciation, the most capable Editorial Board Members to review the articles.
- 6.6. Conflict of interest and disclosure. The Directive Board undertakes not to use the contents of articles sent for publication in its research without the written consent of the author.
- 6.7. Respect for deadlines. The Directive Board is responsible for meeting the time limits for reviews and publication of accepted articles, to ensure rapid distribution of their scientific results.

## **6. Duties of the Directive Board**

- 6.1. Honesty. To guarantee transparency in the evaluation, editing and publication processes of each issue.
- 6.2. Confidentiality. The Directive Board will maintain anonymity between members of the Editorial Board, reviewers and authors throughout the process.

